

Council Bluffs Parks, Recreation and Public Property Adopt-a-Park Program

Dear Future Partners:

Thank you for your interest in Council Bluffs Parks and Recreation's "Adopt-a-Park" program! This exciting new project will offer new opportunities for community members and organizations to become more involved with parks, green spaces and other public properties.

This is a great way for individuals and all types of organizations – civic and religious, schools, private businesses, nonprofits and corporations – to adopt an area that needs care and attention. By committing your valuable time and energy, you will help the city have cleaner, safer and more beautiful parks, trails, and green spaces.

Each area will have different needs. Sweeping, litter removal, flower bed maintenance, and general cleanup (such as removing small sticks and rocks from walking areas) will be mainstays of the program, with other tasks (such as occasional painting, small maintenance projects, and plantings) needed on a less continuous basis. A little time and elbow grease are all that are needed for you to help make our city properties more inviting and safer.

Take pride in your community! Become one of our partners by adopting a park, green space or section of trail for one year. The gratification you will feel seeing your group's name on your adopted area will be small compared to the pride and satisfaction you will feel in giving back to your community in such a meaningful way. Your efforts will have an impact on every person that uses the park, trail or green space you adopt.

If you are unable to commit for an entire year, there are opportunities for special one-time projects that are just waiting for someone like you! We would also be happy to accept any monetary contributions or donations of equipment. Donations would be used for maintenance and beautification projects.

Thank you again for interest in this hands-on effort to make the City of Council Bluffs an even better place to recreate! For more information on the Adopt-a-Park program, please call Council Bluffs Parks, Recreation and Public Property at (712) 328-4650 or email ghubbard@cbparksandrec.org.

**Council Bluffs Parks, Recreation and Public Property
Adopt-a-Park Program
Application Form**

Organization Information:

Organization Name _____

Contact Name(s) _____

Title _____ Phone _____

Email Address _____ Fax _____

Mailing Address _____

Approximate Size of Membership _____ Approximate Number of Volunteers _____

Adoption Information:

Name of Preferred Park, Trail Section or Green Space _____

Location _____

Date Available to Start _____ End Date _____

Preferred Time of Day _____

How often can you commit to these days and times (weekly, monthly, seasonally)? _____

Other information you would like us to know about your organization _____

**Council Bluffs Parks, Recreation and Public Property
Adopt-a-Park
Task and Responsibilities Agreement**

The City of Council Bluffs, acting through the Parks, Recreation, and Public Property Department (“City”) and _____ (“Organization”) agree to the terms set forth in this agreement which govern the services the Organization will perform at _____ (“Space”).

The City desires to provide interested persons with an opportunity for community involvement through voluntary participation in a park maintenance and beautification program by adopting a park, green space or section of trail mutually agreed upon by the City and the Organization.

1. The Organization’s volunteers will perform the services listed on the “Task Agreement” part of this Agreement without compensation. The Task Agreement can be revised if agreed to by all parties in writing. The Organization will not perform any activity that the City has not previously approved and will not subcontract or hire others to do the work listed in this Agreement. The City may, at its discretion, perform or cause others to perform the services listed in the Task Agreement.
2. The Organization agrees to abide by the safety guidelines accompanying this Agreement. The Organization representative who signs this Agreement, or his/her designee, will ensure that each person performing services under this Agreement reads and abides by the safety guidelines.
3. The Organization agrees that it will not discriminate against any person desiring to perform services under this Agreement due to the person’s age, race, religion, creed, color, sex, national origin, ancestry or disability.
4. Members of the Organization and any other persons who may perform any of the services listed in this Agreement shall not be considered employees by the City, except as defined in Iowa Code Section 670.2. According to Iowa Code Section 670.2, a person performing services for the City under this program will not be held personally liable for any claims based on something he or she did not do, as long as he or she is acting within the scope of his or her duties and performing the tasks approved by the City. However, a person may be held liable for an act or omission that involves intentional misconduct or a knowing violation of the law.
5. Either party may end this Agreement at any time by sending written notice to the other party.

CITY OF COUNCIL BLUFFS
PARKS, RECREATION & PUBLIC PROPERTY

ORGANIZATION

By _____

By _____

Date _____

Date _____

**Council Bluffs Parks, Recreation and Public Property
Adopt-a-Park
Individual Waiver and Release Form**

I verify that, to the best of my knowledge, my physical condition and fitness are adequate for me to safely participate in the Council Bluffs Parks and Recreation Adopt-a-Park Program and that no physician or any other qualified individual has advised me against participating in the Adopt-a-Park program or in similar activities.

I understand that I am participating in this program on a purely voluntary basis and I agree to take safety precautions to protect myself from injury.

I understand that I will not be held personally liable for a claim based on something that I did or did not do, as long as I am acting within the scope of my duties and performing the tasks approved by Council Bluffs Parks, Recreation and Public Property Department. I also understand that I may be held liable for an act or omission that involves intentional misconduct or a knowing violation of the law.

I agree to indemnify and hold harmless the City of Council Bluffs, Iowa, its officers and employees and defend against all claims brought or actions filed, for any and all claims, suits, actions, debts, damages, costs, charges, and expenses including court cost and attorney's fees, and against all liability, losses and damages of any nature whatsoever, including but not limited to property damage and personal injury, including death resulting at any time therefrom, arising from any alleged acts of negligence, either active or passive, or the participant or any person acting on his/her/its behalf arising from the activities which are the subject of this contract.

Parent or legal guardian must sign for participants who are under 18 years of age.

Name _____ Signature _____ Date _____

Name _____ Signature _____ Date _____

Name _____ Signature _____ Date _____

Name _____ Signature _____ Date _____

Name _____ Signature _____ Date _____

Name _____ Signature _____ Date _____

Name _____ Signature _____ Date _____

Name _____ Signature _____ Date _____

If you have any doubts about your physical capacity for participating in any of the scheduled activities, you should discuss this with your physician.

Council Bluffs Parks, Recreation and Public Property Adopt-a-Park General Guidelines

Council Bluffs Parks, Recreation and Public Property wishes to thank you for joining our Adopt-a-Park team! Together, we can work to strengthen the quality of our parks, trails, and neighborhoods.

Your safety is a crucial aspect of this important job. Reading and committing to the safety guidelines provided below will help ensure that your experience is as enjoyable as possible.

1. Organizations must provide adequate supervision for participants who are 15 years of age or younger.
2. We ask that volunteers do not perform any activities outside of their physical capabilities.
3. The use of power tools and motor-driven equipment is prohibited unless there is written authorization from Council Bluffs Parks, Recreation and Public Property.
4. All volunteers are required to sign a waiver and release form before the commencement of volunteer activity.
5. All volunteers under the age of 18 must have the signature of a parent or legal guardian on their waivers.
6. Wear appropriate clothing and shoes.
7. Work only during daylight hours.
8. Avoid inclement weather (lightning, etc.).
9. Beware of insects, poison ivy, poison oak, and other irritants.
10. Gloves, close-toed shoes, and insect repellent are strongly recommended.
11. Beware of traffic when working close to roadways or on trails.
12. Avoid (and report to Parks and Recreation) discarded needles and syringes.
13. Avoid contact with unknown chemicals.
14. Avoid approaching any unfamiliar animals, including pets.
15. Avoid sunburn by wearing sunscreen and protective clothing.
16. Carry water and stay hydrated throughout your scheduled work period.
17. If hazardous material is found, call 911 to report.